



# शिक्षता प्रशिक्षण बोर्ड (उत्तरी क्षेत्र)

## BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION)

भारत सरकार के शिक्षा मंत्रालय के उच्चतर शिक्षा विभाग के अधीन  
UNDER GOVT. OF INDIA, MINISTRY OF EDUCATION, DEPTT. OF HIGHER EDUCATION  
Webportal: www.mhrdnats.gov.in, www.boatnr.org



Ref. No.: BT/BM-1/ 1413

Date: 18.11.2022

To

**The Heads of the Establishments in Northern Region of India**  
(States of Haryana, Himachal Pradesh, Punjab, Rajasthan, Uttrakhand, Uttar Pradesh, National Capital Territory of Delhi, Union Territories of Chandigarh, Jammu & Kashmir and Ladakh)

**Subject: Timely registration of contracts of Apprentices: reg.**

Respected Sir/ Madam,

As you are aware, this Board implements National Apprenticeship Training Scheme (NATS) of Ministry of Education, Govt. of India, under the Apprentices Act 1961, as amended in 1973 and thereafter for Engineering/Technology Degree & Diploma holders and Graduates (Bachelor) in general streams such as B.A., B.Sc., B.Com. etc.

It has been observed that few establishments do not engage the Apprentices and few others though engage Apprentices but fail/delay in the registration of Contract of Apprentices on the national portal www.mhrdnats.gov.in meant for this purpose. This causes inconvenience to the trainees (as they do not get certificate from Board) and the establishment fails in compliance of the Act. It causes revenue loss to the establishments at one hand and non-compliance at the other.

It is therefore, requested that timely registration of contract on the said national portal be ensured after engagement of apprentices. Since contract is required to be registered within 7 days of engagement of apprentices as per the provisions of the Act. Those establishments not engaging apprentices may begin engaging apprentices to be part of national mission of skilling India. Further, with regard to the registration, following timeline may be adhered to for the compliance of the Act:

Sl. No.	Apprentices those engaged/joined in financial year 2022-2023	Due date of registration of contracts of Apprentices
1.	During April 2022-Oct.2022	Immediately
2.	Nov.2022 onwards	Within 07 days of joining of apprentice (Maximum 01 month after joining for special cases)

The following officers will be available to provide assistance/guidance and resolving the issues, if any:

Name of the Officers & Designation	Area of Jurisdiction*	E-mail address	Contact No.	Posted at
Shri Sandeep Kumar Deputy Director	Haryana-1, Haryana-2	sandeep@boatnr.org	011-20892282 09999178654	Delhi
Shri Himanshu Rajan Assistant Director	Uttar Pradesh (West - 1), Uttrakhand	himanshurajan@boatnr.org	011-20892282 09839391210	Delhi

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Head Office : 16/1A, Lakhanpur, Kanpur-208024, Uttar Pradesh  
Email: admin@boatnr.org Phone: 0512- 2580300, 2580349 Fax: 0512-2581504  
Delhi Office : Campus of Integrated Institute of Technology (IIT), Dwarka Sector- 9, New Delhi-110077  
Jaipur Office : Office of State Apprenticeship Advisor, Opp. Mahila ITI, Bani Park, Jaipur-302016, Rajasthan



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Shri Vivek Kumar Assistant Director	Uttar Pradesh (East), Uttar Pradesh (Central), Uttar Pradesh (West-2)	<a href="mailto:vivek.kumar@boatnr.org">vivek.kumar@boatnr.org</a>	0512-2580300 09571420494	Kanpur
Shri Navin Kumar Pathak Assistant Director	Himachal Pradesh, Chandigarh	<a href="mailto:navin@boatnr.org">navin@boatnr.org</a>	011-20892282 09748871219	Delhi
Shri Manas Khawas Assistant Director	Rajasthan	<a href="mailto:manas@boatnr.org">manas@boatnr.org</a>	0141-2202346 08777862243	Jaipur
Shri Sunil Kumar Assistant Director	Punjab, Delhi, Jammu & Kashmir, Ladakh	<a href="mailto:sunil.kumar@boatnr.org">sunil.kumar@boatnr.org</a>	011-20892282 09304929845	Delhi

\* Please see Annexure-1 for details of districts/area covered in States/NCT/UTs mentioned under Area of Jurisdiction.

To resolve any issue related to availing benefits of NATS, concerned area officer may be consulted. Further, online training sessions are also being organized on daily basis for resolving issues related to contract registration, reimbursement of claims, issue of Certificate of Proficiency etc. To join this online training session, area officer concerned may be consulted via phone/e-mail to get the meeting link of training session.

Encl.: Annexure-1



Yours faithfully,

( S. K. Mehta )  
Director &

Regional Central Apprenticeship Advisor  
Email id: [director@boatnr.org](mailto:director@boatnr.org)



**Districts/Area covered in Chandigarh**

Union Territory of Chandigarh

**Districts/Area covered in Delhi**

All Districts in National Capital Territory of Delhi

**Districts/Area covered in Haryana-1**

Ambala	Hisar	Karnal	Palwal	Rohtak
Bhiwani	Jhajjar	Kurukshetra	Panchkula	Sirsa
Charkhi Dadri	Jind	Mahendragarh	Panipat	Sonapat
Fatehabad	Kaithal	Mewat	Rewari	Yamuna Nagar

**Districts/Area covered in Haryana-2**

Faridabad Gurugram

**Districts/Area covered in Himachal Pradesh**

All Districts

**Districts/Area covered in Jammu & Kashmir**

All Districts

**Districts/Area covered in Ladakh**

Union Territory of Ladakh

**Districts/Area covered in Punjab**

All Districts

**Districts/Area covered in Rajasthan**

All Districts

**Districts/Area covered in Uttrakhand**

All Districts

**Districts/Area covered in Uttar Pradesh (East)**

Ambedkar Nagar	Chandauli	Jaunpur	Pratapgarh	Sonbhadra
Amethi	Deoria	Kaushambi	Prayagraj	Sultanpur
Azamgarh	Faizabad	Kushinagar	Sant Kabir Nagar	Varanasi
Ballia	Ghazipur	Maharajganj	Sant Ravidas Nagar	
Balrampur	Gonda	Mau	Shravasti	
Basti	Gorakhpur	Mirzapur	Siddharthnagar	

**Districts/Area covered in Uttar Pradesh (Central)**

Auraiya	Etawah	Jalaun	Lakhimpur Kheri	Pilibhit
Bahraich	Farrukhabad	Jhansi	Lalitpur	Raebareli
Banda	Fatehpur	Kannauj	Lucknow	Shahjahanpur
Barabanki	Hamirpur	Kanpur Dehat	Mahoba	Sitapur
Chitrakoot	Hardoi	Kanpur Nagar	Mainpuri	Unnao

**Districts/Area covered in Uttar Pradesh (West-1)**

Ghaziabad Gautam Buddha Nagar

**Districts/Area covered in Uttar Pradesh (West-2)**

Agra	Bareilly	Etah	Mathura	Panchsheel Nagar (Hapur)
Aligarh	Bijnor	Firozabad	Meerut	Rampur
Amroha/J.P. Nagar	Budaun	Hathras	Moradabad	Saharanpur
Baghpat	Bulandshahr	Kanshiram Nagar	Muzaffarnagar	Shamli
Sambhal				